


RISK ASSESSMENT GR24

ACTIVITY ASSESSED		ASSESSMENT DATE	
GENERAL SAFETY ON SITE/COVID-19 page 1 of 2		JUNE 2020 Reviewed June 2021	
ACTIVITY LOCATION	<h2>ALL SITES</h2>	DATE FOR RE-ASSESSMENT	ASSESSED BY
persons at risk: all volunteers; especially young persons		<h2>GRASSROOTS</h2>	
risk level: generally moderate except as indicated			

VOLUNTEER INFORMATION	Transmission of COVID-19 through airborne particles or physical touch Transmission of COVID-19 between individuals Transmission to and from members of the public Verbal and physical abuse from members of the public
HAZARD OR HAZARDOUS EVENT	PRECAUTIONS
Social distance measures are broken	<p>Determine the safe capacity for the project in line with current government restrictions. Use a pre-booking system to restrict numbers. Publish new guidelines wrt limiting numbers.</p> <p>Maintain social distance between all persons. Assess project suitability under social distance rules. Projects that require social distancing to be broken continually or for much of the time, will not be carried out.</p> <p>Plan and organise projects to maintain social distancing and explain all required behaviour to volunteers. Establish a supportive group culture whereby everyone encourages each other to maintain social distancing.</p> <p>Each session to start with a briefing by leader outlining all required safety actions. Briefing needs to be held in a quiet enough space, big enough to accommodate social distancing.</p> <p>Volunteers will make their own way to site and avoid using public transport. Transporting of volunteers should be avoided at present. All pre-project communication will include this information as well as the guidance below for symptomatic individuals and those classed as vulnerable</p>
Tasks where social distance measures cannot be maintained	<p>Initially tasks will be limited to work not requiring close contact.</p> <p>Work will be arranged so that face-to-face working is avoided whenever possible.</p> <p>Reduce any working closer than 2m to the minimum time achievable without pressuring people to rush and risk injury.</p> <p>Fixed teams or partnering is adopted so that intermixing within a group is kept to a minimum and the same people work closely with the same people throughout the day.</p>
Contagious person enters workspace	<p>All volunteers are told to self-isolate if they, or any member of their household, are experiencing symptoms of COVID-19 or have been diagnosed with COVID-19. If anyone becomes symptomatic after attending a task they must report this to Grass Roots.</p> <p>Anyone shielding or classified as clinically extremely vulnerable must not attend tasks. Anyone who develops symptoms whilst on a task must be sent home immediately. Any item that they have likely touched will be cleaned as soon as possible. A note of any persons they have been in close to will be recorded and any government track and trace advice followed.</p>
Sharing of equipment including tools and lunch items	<p>Where possible all participants will have their own 'kit' assigned to them which includes the tools, materials and PPE required for the day.</p> <p>Thorough cleaning of items will be carried out before and after a task. There will be no sharing of any food, cups and utensils.</p> <p>All volunteers should follow NHS hand washing best practice. Hand washing facilities will be made available on sites/tasks whenever possible and used regularly throughout the day by having a 'hand-wash' break. Sanitizing gel must also be available and used.</p>
Sharing of PPE	<p>PPE will not be shared during project day or session. Volunteers will be given PPE, i.e. gloves, to retain for personal use on tasks. Volunteers will be advised to ensure gloves are brought to each task once issued. Volunteers should be reminded to bring their gloves when contacting Grass Roots about attending a task. In the event that a volunteer forgets to bring their gloves, spare pairs will be available.</p>

GrassRoots Conservation Group Charity No: NIC102932

This assessment is based on information from The Conservation Volunteers as amended for GrassRoots Conservation Group activities. The information contained in this generic risk assessment is produced in good faith It does not render BTCV liable for its use, misuse and no responsibility for any occurrences arising out of its use will be accepted Insurance is essential for groups carrying out conservation activities © BTCV 1996-2008 Reg Charity in England 261009 and Scotland SC039302 Sedum House, Mallard Way, Doncaster DN4 808

Public access to/around work areas

Where possible work areas will be closed off to the public using hazard tape and signage. Landowner permission to be sought as appropriate.

Where public access remains through a site then it will be organised to enable social distancing between volunteers and the public.

A 'Staying COVID-19 Secure' or equivalent poster will be displayed.

All participants are briefed to avoid confrontational members of the public and refer all enquiries to the leader. Leaders to stay in close supervision of the group.