


ACTIVITY ASSESSED		ASSESSMENT DATE	
SMALL CARPENTRY including bird boxes <p style="text-align: right;">page 1 of 1</p>		AUGUST 2014	
ACTIVITY LOCATION	ALL SITES	DATE FOR RE-ASSESSMENT	ASSESSED BY
persons at risk: all volunteers; especially young persons risk level: generally moderate except as indicated			GRASSROOTS

VOLUNTEER INFORMATION	
	Working in workshop/work area Contact with hand tools Dust Contact with electricity Repetitive movements Slips, trips and falls Contact with treated timber
HAZARD OR HAZARDOUS EVENT	PRECAUTIONS
Working in workshop/work area	GrassRoots normally work in client/landowner work area Volunteers to follow instructions from client representative Volunteers to be aware of hazards from tools/materials storage Volunteers to be aware of other workers Work area to be kept tidy
Contact with hand tools	Train in correct tool use Tools must be maintained in good condition and kept sharp Inspect tools before use and do not use any that are damaged or have loose handles
Dust	Ensure adequate ventilation in working area
Contact with electricity	GrassRoots do not normally use electric tools Bird holes in timber components are usually prepared beforehand
Repetitive movements	Rotate jobs and people regularly Take frequent breaks, particularly when working with younger children
Slips, trips and falls	Have to hand only those tools and materials needed at that time Keep workplace tidy and ensure all walkways and access to tools and materials are unobstructed
Contact with treated timber	Do not burn treated wood, dispose of waste in appropriate facility (ask local Environmental Health Officer if unsure) Use air dried, pre-treated timber Wear leather or PVC gloves to handle timber