


ACTIVITY ASSESSED		ASSESSMENT DATE	
LADDERS page 1 of 1		AUGUST 2014	
ACTIVITY LOCATION	ALL SITES	DATE FOR RE-ASSESSMENT	ASSESSED BY
persons at risk: all volunteers; especially young persons			
risk level: HIGH FOR ALL HAZARDS			

VOLUNTEER INFORMATION	<p>Defective ladder</p> <p>Contact with overhead power lines</p> <p>Uneven ground or unbalanced ladder</p> <p>Unexpected movement of ladder</p> <p>Carrying tools or materials up/down the ladder</p> <p>Over-reaching</p> <p>Use of platforms</p>
HAZARD OR HAZARDOUS EVENT	PRECAUTIONS
Defective ladder	Check all rungs and both stiles in sound condition on each day ladder is used Ladder must not be used to support walk boards
Contact with overhead power lines	Ladders must not be used within five metres of an overhead power line When extended ladder should be carried between two people, down by their side
Uneven ground or unbalanced ladder	Do not use in high winds Site the ladder to avoid vehicle impact and cordon off Always use outriggers; do not detach Ladders to be placed on firm level ground at an angle of about 75 degrees to the horizontal The stiles must stand firmly on a level support , e.g. a stout board, if ground is soft or uneven Where practical, use proprietary ladder stabilisers
Unexpected movement of ladder	If ladder cannot be tied off a second person must 'foot' the ladder The ladder must be footed while it is being secured at the top Top of ladder to be tied off if it is to stay in position; if not practicable then base must be secured, e.g. staked to ground GR will not use ladders over 5m long
Carrying tools or materials up/down the ladder	Mark/cordon off area to prevent people approaching Minimise tools/materials kept above ground level and secure them Person footing must wear a helmet Tools and materials to be hoisted using rope, rope & bucket and/or tool belt
Over-reaching	Do not lean over or load the side of the ladder Ladder must be placed facing the work Ladder to extend at least 105cm above the highest rung to be stood on unless there is a secure handhold to give equivalent support
Use of platforms	Ensure platform plates are secure as per instructions Do not use if wet Take care to remember platform space is limited & edges are not guarded